



**This form allows the Office of Academic Integration to disburse funds across campuses and into project accounts according to the preference of your project team.** This form must be complete and returned to the Office of Academic Integration ([ovpai@cornell.edu](mailto:ovpai@cornell.edu)) by Friday, January 12, 2024 in order to receive funding.

*Weill Cornell Administrators: The term date for this award is MAY 1, 2025. Please submit a proposal in the Weill Research Gateway - Sponsored programs (<http://wrq.weill.cornell.edu/>) and upload into it a copy of the PI's funding notification email. OSRA Operations will then create a 55\* fund account via the Weill Business Gateway. If you have any questions regarding this, please email your assigned OSRA Operations Specialist.*

*Ithaca and Cornell Tech Administrators: The term date for this award is May 1, 2025. Please note the Academic Integration originating source account number is G493951.*

**Event Information**

Event Title \_\_\_\_\_

Contact PI First & Last Name \_\_\_\_\_

**Financial Administrator Information**

Financial Administrator Name

Financial Administrator Email

Financial Administrator Phone

**Account Number**